

Additional Information Regarding Vendors Performing Work in Replacement of State Employees

This document contains copies of purchase order contracts obtained by OMB by which a nongovernmental person or entity agrees with any department, commission, board, council, agency, or public corporation to provide services, valued at one hundred fifty thousand dollars (\$150,000) or more, which are substantially similar to and in replacement of work normally performed by an employee of the department, commission, board, council, agency or public corporation. For additional supporting contract documents, you may submit a public records request to the Department of Administration in accordance with the Rhode Island Access to Public Records Act (“APRA”), R.I. Gen. Laws § 38-2-1 *et seq.* APRA forms, procedures and other information for the Department of Administration are available at <http://www.admin.ri.gov/publicrecords/index.php>.

Fiscal Year: FY23
Agency: Human Services, Department Of
Vendor Name: GUIDESOFT INC
Total Amount Paid to Vendor for Services: \$399,679.78

Summary of Services Rendered to Agency:

Identifying Code	Service Type	Amount
PO 3787732	Information Technology: System Support	\$399,679.78

Note: Some of the above payments may have been made under the terms of a master price agreement (MPA). MPAs are solicited as requests for proposals or requests for quotes and may have cap limits for pricing and cap limits for project cost. MPAs provide agencies with access to qualified vendors, expedited process, and opportunities for mini-bids. Such purchases are made directly under the MPA and do not require a separate and unique contract. All MPAs are public and can be viewed at <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>.

Contents:

Item Number	Document ID	Description
Item 1	PO 3787732	Information Technology: System Support

ITEM 1



**State Of Rhode Island
 Department of Administration
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908-5860**

Standard Purchase Order
 3787732, 1

V E N D O R	GUIDESOFT INC DBA KNOWLEDGE SERVICES 9800 CROSSPOINT BLVD INDIANAPOLIS, IN 46256-3552 United States
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Purchase Order Number	3787732
Revision Number	1
Reference Contract Number	3629643
PO Date	01-AUG-2022
Approved PO Date	01-AUG-2022
Buyer	Autocreate, *
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S H I P T O	DHS FINANCIAL MANAGEMENT LOUIS PASTEUR BLDG #57, 3RD FLOOR 25 HOWARD AVENUE CRANSTON, RI 02920 United States
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Type of Requisition	
Requisition Number	1768737
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Vendor Number	57411
Requester Name	Zawislak, Sandra J
Work Telephone	401-462-6866

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

This agreement CANCELED on 02-AUG-23

PO DESCRIPTION: SFY23 KS - IT SUPPORT STAFF

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		JR DESKTOP SUPPORT TECH - DIEGO BAUTISTA	1659	Each	40	66,360.00

CHANGE TO PO 3629643

CHANGE TO CONTROL VALUE:
 CURRENT CONTROL VALUE: \$140,000,000.00
 INCREASE: 300,000,000.00
 REVISED CONTROL VALUE: \$440,000,000.00

INVOICE TO

IMMEDIATE VENDOR ACTION REQUIRED:
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :
http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf

REGISTRATION REQUIREMENTS
IMMEDIATE VENDOR ACTION REQUIRED:
 ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at :
<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

STATE PURCHASING AGENT

Nancy R. McIntyre

Nancy R. McIntyre

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
INCREASE 935,000.00 REVISED CONTROL VALUE \$ 440,935.000.00 REASON/JUSTIFICATION: INCREASE PO TO ALLOW AGENCY TO COMPLETE RELEASES. <div style="border: 1px solid black; padding: 5px; width: fit-content;"> Line CANCELED on 02-AUG-2023 Original quantity ordered: 1820 Quantity CANCELED: 161 </div>						
2		SR DESKTOP SUPPORT TECH - YESENIA CRUZ	1349.33	Each	66	89,055.78
CHANGE TO PO 3629643 CHANGE TO CONTROL VALUE: CURRENT CONTROL VALUE: \$140,000,000.00 INCREASE: 300,000,000.00 REVISED CONTROL VALUE: \$440,000,000.00 INCREASE 935,000.00 REVISED CONTROL VALUE \$ 440,935.000.00 REASON/JUSTIFICATION: INCREASE PO TO ALLOW AGENCY TO COMPLETE RELEASES. <div style="border: 1px solid black; padding: 5px; width: fit-content;"> Line CANCELED on 02-AUG-2023 Original quantity ordered: 1820 Quantity CANCELED: 470.67 </div>						
3		INTERMEDIATE DESKTOP SUPPORT TECH - VUTHY MAO	1629	Each	56	91,224.00
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		Line CANCELED on 02-AUG-2023 Original quantity ordered: 1820 Quantity CANCELED: 191				
4		JR DESKTOP SUPPORT TECH - JORDAN SANTURRI	1628	Each	40	65,120.00
<p>CHANGE TO PO 3629643</p> <p>CHANGE TO CONTROL VALUE: CURRENT CONTROL VALUE: \$140,000,000.00 INCREASE: 300,000,000.00 REVISED CONTROL VALUE: \$440,000,000.00 INCREASE 935,000.00 REVISED CONTROL VALUE \$ 440,935,000.00</p> <p>REASON/JUSTIFICATION: INCREASE PO TO ALLOW AGENCY TO COMPLETE RELEASES.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Line CANCELED on 02-AUG-2023 Original quantity ordered: 1820 Quantity CANCELED: 192</p> </div>						
5		INTERMEDIATE DESKTOP SUPPORT TECH - SAMANTHA VANN	1570	Each	56	87,920.00
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						Total: 399,679.78 (USD)

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